United Nations

ST/IC/1999/88

Secretariat

20 October 1999

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Placement and promotion list for staff in the General Service and related categories**

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the General Service and related categories, will be issued monthly to enhance transparency within the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/1999/8 on placement and promotion, that is, effective the first day of the month following approval by the Secretary-General, subject to the availability of the post and the assumption of the higher-level functions.

4. The attached list includes placements and promotions approved in September 1999.

* Expiration date of the present information circular: 31 December 1999

99-30565 (E) 261099

Annex

Placement and promotion
1 September to 30 September 1999

Name	*Gender*	*Releasing dept/office*	*Receiving dept/office*	*Post level*	*Vacancy number*
Promotion					
Avenido, Sora	F	DESA	DESA	G-5	99-G-ESA-035-G5
De Laperouse, Marianne	F	DM/OCSS	DM/OCSS	G-5	98-G-OCS-097-G5
Ellis, Olivia	F	DPKO	DPKO	G-5	99-G-DPK-044-G5
Fernando, Gloria	F	DDA	DDA	G-5	99-G-DDA-053-G5
Fuchs, Jenny	F	DDA	DDA	G-5	99-G-DDA-052-G5
Gauthier-Semkam, Yvette	F	DM/OHRM	DM/OHRM	G-5	98-G-HRM-101-G5
Oxley, Sarah	F	DPI	DPI	G-5	98-G-DPI-095-G5
Pallares, Norma	F	DM/OCSS	DM/OCSS	G-5	*
Simon, Babukutty	M	DESA	DESA	G-5	99-G-ESA-028-G5
Zakhary, Atef	M	DPKO	DPKO	G-6	99-G-DPK-064-G6
Chimata, Srikanth	M	DESA	DESA	G-7	99-G-ESA-034-G7
Cruz, Naomi	F	DM/OHRM	DM/OHRM	G-7	99-G-HRM-050-G7
Hoopengardner, Lucy**	F	DM/OHRM	DM/OHRM	G-7	97-G-HRM-115-G7

* The vacancy announcement was waived in accordance with the provisions of administrative instruction ST/AI/1999/8.

** The Secretary-General approved the placement of the staff member against the post at her current level. The promotion of the staff member will be implemented when she has reached the established seniority in grade for accelerated promotion to the higher level.

United Nations ST/IC/1999/89

Secretariat

26 October 1999

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Time off for voting on United States Election Day**

1. Staff members of United States nationality wishing to exercise their right to vote on Tuesday, 2 November 1999, should try to do so outside their normal working hours. Those who are unable to do so may ask the executive officer of their department or office for up to two hours of time off. Executive officers will grant any such requests consistent with the exigencies of the service.

2. Any absence from duty not specifically authorized, including any absence beyond the allowable two-hour maximum, will be treated in accordance with the provisions of staff rule 105.1 (b) (ii).

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* Expiration date of the present information circular: 3 November 1999.

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United Nations ST/IC/1999/90

Secretariat

29 October 1999

Information circular*

To: Members of staff at Headquarters

From: Assistant Secretary-General for Human Resources Management

Subject: **Post adjustment classification for New York****

1. The International Civil Service Commission has determined that the requirement for the application of post adjustment multiplier 48.1 for staff in the Professional and higher categories serving in New York has been met as of 1 November 1999. Consequently, effective 1 November 1999, the post adjustment multiplier for New York is being revised from 43 to 48.1.

2. The annual amounts of post adjustment at multiplier 48.1 for each salary level and step are shown in the annex to the present circular.

3. The implementation of the revised post adjustment multiplier will be reflected in the end of November 1999 payroll.

* The present circular will be in effect until further notice.

** *Personnel Manual* index No. 3180.

99-32274 (E) 011199

Annex

Post adjustment multiplier 48.1

(in United States dollars)

Effective 1 November 1999

Level		I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII	XIV	XV
Under-Secretary-General																
USG	Net D	50342.42														
	Net S	45305.39														
Assistant-Secretary-General																
ASG	Net D	46173.60														
	Net S	41811.41														
Director																
D-2	Net D	38640.65	39394.38	40147.63	40900.87	41654.12	42407.85									
	Net S	35498.28	36129.83	36761.39	37392.46	38024.01	38655.57									
Principal Officer																
D-1	Net D	34664.71	35310.21	35955.23	36599.29	37244.79	37889.81	38535.32	39180.34	39824.88						
	Net S	32041.82	32608.43	33174.57	33740.23	34306.84	34869.13	35409.78	35950.42	36490.58						
Senior Officer																
P-5	Net D	31046.15	31630.08	32214.01	32797.95	33381.88	33964.85	34548.79	35132.72	35716.17	36300.11	36883.56	37467.01	38050.95		
	Net S	28842.20	29377.08	29890.30	30403.05	30915.31	31427.10	31939.84	32452.59	32964.85	33477.60	33989.87	34502.13	35003.81		
First Officer																
P-4	Net D	26222.20	26792.18	27360.72	27929.75	28499.73	29068.27	29637.78	30207.28	30776.30	31345.33	31913.87	32484.82	33053.36	33622.86	34192.37
	Net S	24418.93	24942.74	25464.14	25985.54	26508.39	27029.31	27551.20	28073.08	28594.49	29116.37	29626.71	30127.92	30627.19	31126.95	31627.19
Second Officer																
P-3	Net D	22018.74	22553.13	23088.48	23622.39	24157.74	24692.14	25227.01	25762.36	26296.75	26832.10	27366.50	27901.37	28435.76	28970.63	29505.50
	Net S	20553.13	21044.71	21537.26	22028.84	22520.90	23012.48	23504.07	23996.13	24487.23	24979.29	25469.43	25959.57	26449.71	26939.85	27429.99
Associate Officer																
P-2	Net D	18255.39	18734.47	19212.10	19690.70	20168.33	20646.93	21125.52	21603.15	22082.23	22560.34	23037.98	23517.05			
	Net S	17122.64	17556.98	17989.88	18423.26	18856.16	19290.51	19731.10	20170.25	20611.33	21051.45	21491.08	21931.68			
Assistant Officer																
P-1	Net D	14451.16	14911.48	15370.84	15830.67	16290.03	16749.38	17209.70	17669.05	18128.41	18588.25					
	Net S	13632.02	14055.78	14479.06	14902.82	15326.10	15749.38	16173.63	16591.61	17007.68	17424.71					

D = Rate applicable to staff members with a dependent spouse or child.
S = Rate applicable to staff members with no dependent spouse or child.

United Nations ST/IC/1999/91

Secretariat

29 October 1999

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Pensionable remuneration for staff in the Professional and higher categories and for staff in the Field Service category****

1. The current procedure for adjusting the scale of pensionable remuneration for staff in the Professional and higher categories provides for this scale to be revised on the same date as the net remuneration amounts (base salary plus post adjustment) of staff in the Professional and higher categories in New York are adjusted. The scale of pensionable remuneration for the above-mentioned categories, in accordance with the provisions of article 54 (b) of the Regulations of the United Nations Joint Staff Pension Fund, must be adjusted with the same effective date and by the same percentage as the net remuneration increase.

2. As indicated in information circular ST/IC/1999/90 of 29 October 1999, the International Civil Service Commission (ICSC) determined that post adjustment multiplier 48.1 for staff in the Professional and higher categories in New York was due as of 1 November 1999. Therefore, the revised post adjustment multiplier of 48.1 was authorized for New York with effect from 1 November 1999.

3. In accordance with the procedure described in paragraph 1 above, the Chairman of ICSC has promulgated the consequent revised scale of pensionable remuneration applicable to staff in the Professional and higher categories with effect from 1 November 1999. The revised scale is reproduced in annex I to the present circular.

4. The pensionable remuneration amounts for staff in the Field Service category will also be revised with effect from 1 November 1999. The revised scale is set out in annex II to the present circular.

5. The November 1999 statements of earnings and deductions will reflect the changes in the monthly pension contributions resulting from the revised scales of pensionable remuneration contained in annexes I and II to the present circular.

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* The present circular will be in effect until further notice.

** *Personnel Manual* index No. 3300.

99-32276 (E) 021199

Annex I

Pensionable remuneration for staff in the Professional and higher categories
Effective 1 November 1999

(United States dollars)

	STEPS														
Level	*I*	*II*	*III*	*IV*	*V*	*VI*	*VII*	*VIII*	*IX*	*X*	*XI*	*XII*	*XIII*	*XIV*	*XV*
Under-Secretary-General															
USG	189 701														
Assistant Secretary-General															
ASG	175 336														
Director		149													
D-2	145 798	111	152 424	155 734	159 047	162 360									
Principal Officer		131													
D-1	129 131	779	134 426	137 069	139 717	142 497	145 334	148 171	151 004						
Senior Officer		116													
P-5	114 283	679	119 074	121 470	123 866	126 259	128 655	131 052	133 444	135 841	138 236	140 638	143 205		
First Officer															
P-4	94 487	96 825	99 159	101 493	103 832	106 166	108 502	110 839	113 174	115 509	117 843	120 185	122 518	124 853	127 191
Second Officer															
P-3	78 640	80 648	82 656	84 660	86 670	88 676	90 682	92 692	94 793	96 989	99 182	101 377	103 571	105 764	107 961
Associate Officer															
P-2	64 516	66 315	68 108	69 904	71 698	73 494	75 289	77 081	78 880	80 674	82 468	84 265			
Assistant Officer															
P-1	50 238	51 968	53 691	55 416	57 142	58 865	60 594	62 317	64 041	65 768					

Annex II

Pensionable remuneration for staff in the Field Service category

Effective 1 November 1999

(United States dollars)

	STEPS														
Level	*I*	*II*	*III*	*IV*	*V*	*VI*	*VII*	*VIII*	*IX*	*X*	*XI*	*XII*	*XIII*	*XIV*	*XV*
FS-7	93 842	96 307	98 774	101 235	103 700	106 167	108 634	111 098	113 564	116 027	118 494	120 962			
FS-6	79 159	81 259	83 363	85 459	87 559	89 661	91 759	93 882	96 174	98 470	100 767	103 061			
FS-5	68 144	69 933	71 725	73 517	75 311	77 102	78 896	80 686	82 480	84 272	86 065	87 855	89 648		
FS-4	59 773	61 265	62 749	64 237	65 724	67 210	68 697	70 188	71 673	73 161	74 648	76 086	77 622	79 110	80 597
FS-3	52 456	53 725	54 988	56 254	57 515	58 783	60 049	61 312	62 579	63 836	65 104	66 368	67 637	68 898	70 165
FS-2	46 215	47 278	48 399	49 514	50 632	51 749	52 816	53 984	55 100	56 220	57 335	58 452			
FS-1	41 137	42 044	42 949	43 852	44 756	45 666	46 571	47 530	48 514	49 494					

16666/99/IS

United Nations ST/IC/1999/92

Secretariat

1 November 1999

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Membership of the Field Service Promotion Review Panel for the 1999 review****

1. The Secretary-General, in consultation with and after consideration of a list of names proposed by the Field Service Staff Union, has appointed the following staff members to serve as members and alternate members of the Field Service Promotion Review Panel for the 1999 review.

2. The term of membership of the Panel for the 1999 review will be for a period of one year from the date of the publication of the present circular, or until the Panel for the 2000 review has been established, whichever date is earlier.

3. The composition of the Panel was established taking into account the need for a balanced geographical, departmental and gender representation. Also, in accordance with the recommendation of the Staff-Management Coordinating Committee at its fourteenth session, which was approved by the Secretary-General, a certain number of members from the former Panel remain as members of the new Panel for purposes of continuity.

Members

Mr. Dmitri Dovgopoly	Office for Central Support Services Department of Management
Ms. Karin Ann Gerlach	Division for Sustainable Development Department of Economic and Social Affairs
Mr. Cecil Gregoire***	United Nations Mission in Bosnia and Herzegovina
Mr. Gianfranco Longo***	United Nations Mission in Bosnia and Herzegovina
Ms. Mary Roth***	United Nations Disengagement Observer Force

* Expiration date of the present circular: 31 October 2000.

** *Personnel Manual* index No. 4122.

*** Members nominated by the Field Service Staff Union.

99-32464 (E) 031199

Ms. Neeta Tolani	United Nations Office of the Iraq Programme

The representative of the Office of Human Resources Management serves as ex officio member.

Alternate members

Ms. Rebecca Emerson	Office of Central Support Services Department of Management
Mr. Kenneth Eriksson***	Field Administration and Logistics Division Department of Peacekeeping Operations
Mr. Rauno Halme***	United Nations Peacekeeping Force in Cyprus
Mr. Kevin S. Kennedy	Department of Public Information
Mr. Duncan Robinson***	United Nations Interim Administration Mission in Kosovo
Ms. Hannah Yilma	Department of Public Information

4. Mr. John Ericson will serve as Secretary of the Field Service Promotion Review Panel for the 1999 review.